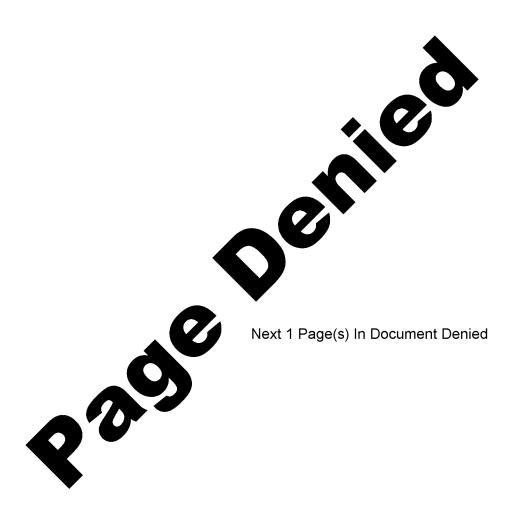
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3 August 1984 25X1

25X1 1. Videotaping The 3 August 1984 staff meeting was the first of a series to be videotaped for distribution to Office of Security 25X1 units. The meeting began with a 10-minute video presentation on "Excellence" by Mr. Robert Maghee, Director of Personnel. The tape focused on Agency achievements, the need for employee creativity and the fact that Agency employees care and need to be heard. Other selected items from the meeting follow. 2. 3. 4.

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| 5. | | 25X1 |
|-----|---|---------------|
| 6. | Quarterly Reviews | 25X1 |
| | The Acting Director of Security said that the recently concluded Office of Security quarterly reviews had clearly shown how pressed the Office of Security is. expressed his and thanks for the strong support and continuing efforts of all in the field and at Headquarters. | 25X1 25X1 |
| 7. | | 25X1 |
| 8. | | |
| 9 | Technical Papers for Senate Select Committee and the ExDir | |
| - | Chief, Technical Security Division/PTAS, and his staff are preparing background papers on shielded enclosures for the Senate Select Committee on Intelligence and for our own Executive Director. | 25X1 25X1 |
| 10. | | 25/(1 |
| | Deputy Chief, Clearance Division, reported that field and Headquarters workloads are increasing, with persons scheduled to enter on duty by | 25X1 25X1 |
| | 30 September. As an example, desk supervisors in CD/1 and CD/2 are each handling close to cases. | 25 X 1 |

25**X**1

25X1

